

Your Transferable Skills

Finance

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|--|--|--------------------------------------|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Budgeting | <input type="checkbox"/> Developing | <input type="checkbox"/> Reconciling |
| <input type="checkbox"/> Adjusting | <input type="checkbox"/> Balancing | <input type="checkbox"/> Estimating | <input type="checkbox"/> Recordkeeping |
| <input type="checkbox"/> Administering | <input type="checkbox"/> Bookkeeping | <input type="checkbox"/> Forecasting | <input type="checkbox"/> Researching |
| <input type="checkbox"/> Allocating | <input type="checkbox"/> Calculating | <input type="checkbox"/> Managing | <input type="checkbox"/> Resolving |
| <input type="checkbox"/> Analyzing | <input type="checkbox"/> Computing | <input type="checkbox"/> Planning | <input type="checkbox"/> Solving |
| <input type="checkbox"/> Appraising | <input type="checkbox"/> Consolidating | <input type="checkbox"/> Preparing | |
| <input type="checkbox"/> Auditing | <input type="checkbox"/> Depositing | <input type="checkbox"/> Projecting | |

Creative

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|--|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Abstracting | <input type="checkbox"/> Discriminating | <input type="checkbox"/> Instituting | <input type="checkbox"/> Playing |
| <input type="checkbox"/> Acting | <input type="checkbox"/> Dramatizing | <input type="checkbox"/> Integrating | <input type="checkbox"/> Revitalizing |
| <input type="checkbox"/> Conceptualizing | <input type="checkbox"/> Drawing | <input type="checkbox"/> Introducing | <input type="checkbox"/> Sculpting |
| <input type="checkbox"/> Constructing | <input type="checkbox"/> Establishing | <input type="checkbox"/> Inventing | <input type="checkbox"/> Shaping |
| <input type="checkbox"/> Creating | <input type="checkbox"/> Fashioning | <input type="checkbox"/> Memorizing | <input type="checkbox"/> Sharing |
| <input type="checkbox"/> Customizing | <input type="checkbox"/> Founding | <input type="checkbox"/> Originating | <input type="checkbox"/> Singing |
| <input type="checkbox"/> Designing | <input type="checkbox"/> Generating | <input type="checkbox"/> Painting | <input type="checkbox"/> Synthesizing |
| <input type="checkbox"/> Developing | <input type="checkbox"/> Illustrating | <input type="checkbox"/> Perceiving | <input type="checkbox"/> Visualizing |
| <input type="checkbox"/> Directing | <input type="checkbox"/> Imagining | <input type="checkbox"/> Performing | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Discovering | <input type="checkbox"/> Innovating | <input type="checkbox"/> Planning | |

Technical/Manual

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|--------------------------------------|--------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> Assembling | <input type="checkbox"/> Drilling | <input type="checkbox"/> Making | <input type="checkbox"/> Repairing |
| <input type="checkbox"/> Bending | <input type="checkbox"/> Driving | <input type="checkbox"/> Manipulating | <input type="checkbox"/> Setting up |
| <input type="checkbox"/> Binding | <input type="checkbox"/> Engineering | <input type="checkbox"/> Moving | <input type="checkbox"/> Shipping |
| <input type="checkbox"/> Building | <input type="checkbox"/> Fabricating | <input type="checkbox"/> Operating machinery | <input type="checkbox"/> Solving |
| <input type="checkbox"/> Calculating | <input type="checkbox"/> Feeding | <input type="checkbox"/> Operating tools | <input type="checkbox"/> Sorting |
| <input type="checkbox"/> Controlling | <input type="checkbox"/> Fixing | <input type="checkbox"/> Overhauling | <input type="checkbox"/> Tending |
| <input type="checkbox"/> Cutting | <input type="checkbox"/> Grinding | <input type="checkbox"/> Packing | <input type="checkbox"/> Testing |
| <input type="checkbox"/> Delivering | <input type="checkbox"/> Handling | <input type="checkbox"/> Programming | <input type="checkbox"/> Typing |
| <input type="checkbox"/> Designing | <input type="checkbox"/> Installing | <input type="checkbox"/> Pulling | <input type="checkbox"/> Weighing |
| <input type="checkbox"/> Devising | <input type="checkbox"/> Lifting | <input type="checkbox"/> Punching | |
| <input type="checkbox"/> Diagnosing | <input type="checkbox"/> Maintaining | <input type="checkbox"/> Remodeling | |

Detail/Clerical

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|--------------------------------------|--|---------------------------------------|--|
| <input type="checkbox"/> Approving | <input type="checkbox"/> Dispatching | <input type="checkbox"/> Inspecting | <input type="checkbox"/> Responding |
| <input type="checkbox"/> Arranging | <input type="checkbox"/> Dispensing | <input type="checkbox"/> Inventorying | <input type="checkbox"/> Retaining |
| <input type="checkbox"/> Cataloguing | <input type="checkbox"/> Distributing | <input type="checkbox"/> Logging | <input type="checkbox"/> Retrieving |
| <input type="checkbox"/> Checking | <input type="checkbox"/> Enforcing | <input type="checkbox"/> Monitoring | <input type="checkbox"/> Tabulating |
| <input type="checkbox"/> Classifying | <input type="checkbox"/> Executing | <input type="checkbox"/> Operating | <input type="checkbox"/> Screening |
| <input type="checkbox"/> Collating | <input type="checkbox"/> Extracting | <input type="checkbox"/> Organizing | <input type="checkbox"/> Specifying |
| <input type="checkbox"/> Collecting | <input type="checkbox"/> Facilitating | <input type="checkbox"/> Preparing | <input type="checkbox"/> Systematizing |
| <input type="checkbox"/> Comparing | <input type="checkbox"/> Filing | <input type="checkbox"/> Processing | <input type="checkbox"/> Transcribing |
| <input type="checkbox"/> Compiling | <input type="checkbox"/> Following through | <input type="checkbox"/> Proofreading | <input type="checkbox"/> Validating |
| <input type="checkbox"/> Copying | <input type="checkbox"/> Generating | <input type="checkbox"/> Purchasing | |
| <input type="checkbox"/> Detecting | <input type="checkbox"/> Implementing | <input type="checkbox"/> Recording | |

Research

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|---------------------------------------|--|--|--|
| <input type="checkbox"/> Analyzing | <input type="checkbox"/> Examining | <input type="checkbox"/> Interpreting | <input type="checkbox"/> Researching |
| <input type="checkbox"/> Ascertaining | <input type="checkbox"/> Experimenting | <input type="checkbox"/> Interviewing | <input type="checkbox"/> Surveying |
| <input type="checkbox"/> Clarifying | <input type="checkbox"/> Extracting | <input type="checkbox"/> Investigating | <input type="checkbox"/> Synthesizing |
| <input type="checkbox"/> Collecting | <input type="checkbox"/> Extrapolating | <input type="checkbox"/> Isolating | <input type="checkbox"/> Systematizing |
| <input type="checkbox"/> Critiquing | <input type="checkbox"/> Gathering | <input type="checkbox"/> Organizing | <input type="checkbox"/> Summarizing |
| <input type="checkbox"/> Deciding | <input type="checkbox"/> Identifying | <input type="checkbox"/> Reading | <input type="checkbox"/> Troubleshooting |
| <input type="checkbox"/> Diagnosing | <input type="checkbox"/> Inspecting | <input type="checkbox"/> Receiving | <input type="checkbox"/> Writing |

Helping

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|--------------------------------------|--|---|--|
| <input type="checkbox"/> Adjusting | <input type="checkbox"/> Demonstrating | <input type="checkbox"/> Leading | <input type="checkbox"/> Rendering |
| <input type="checkbox"/> Assessing | <input type="checkbox"/> Diagnosing | <input type="checkbox"/> Listening | <input type="checkbox"/> Representing |
| <input type="checkbox"/> Attending | <input type="checkbox"/> Directing | <input type="checkbox"/> Mentoring | <input type="checkbox"/> Servicing |
| <input type="checkbox"/> Caring | <input type="checkbox"/> Educating | <input type="checkbox"/> Motivating | <input type="checkbox"/> Speaking |
| <input type="checkbox"/> Clarifying | <input type="checkbox"/> Expediting | <input type="checkbox"/> Observing | <input type="checkbox"/> Understanding |
| <input type="checkbox"/> Classifying | <input type="checkbox"/> Facilitating | <input type="checkbox"/> Referring | |
| <input type="checkbox"/> Coaching | <input type="checkbox"/> Familiarizing | <input type="checkbox"/> Rehabilitating | |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> Guiding | <input type="checkbox"/> Relating | |

Teaching

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|--|--|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Adapting | <input type="checkbox"/> Demonstrating | <input type="checkbox"/> Goal-setting | <input type="checkbox"/> Motivating |
| <input type="checkbox"/> Adopting | <input type="checkbox"/> Demystifying | <input type="checkbox"/> Guiding | <input type="checkbox"/> Performing |
| <input type="checkbox"/> Advising | <input type="checkbox"/> Developing | <input type="checkbox"/> Influencing | <input type="checkbox"/> Persuading |
| <input type="checkbox"/> Briefing | <input type="checkbox"/> Educating | <input type="checkbox"/> Informing | <input type="checkbox"/> Presenting |
| <input type="checkbox"/> Clarifying | <input type="checkbox"/> Enabling | <input type="checkbox"/> Initiating | <input type="checkbox"/> Stimulating |
| <input type="checkbox"/> Coaching | <input type="checkbox"/> Encouraging | <input type="checkbox"/> Inspiring | <input type="checkbox"/> Teaching |
| <input type="checkbox"/> Communicating | <input type="checkbox"/> Evaluating | <input type="checkbox"/> Instructing | <input type="checkbox"/> Training |
| <input type="checkbox"/> Coordinating | <input type="checkbox"/> Explaining | <input type="checkbox"/> Inventing | <input type="checkbox"/> Tutoring |
| <input type="checkbox"/> Deciding | <input type="checkbox"/> Facilitating | <input type="checkbox"/> Lecturing | <input type="checkbox"/> Valuing |

Management

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|--|---------------------------------------|--|--|
| <input type="checkbox"/> Addressing | <input type="checkbox"/> Controlling | <input type="checkbox"/> Increasing | <input type="checkbox"/> Problem-solving |
| <input type="checkbox"/> Administering | <input type="checkbox"/> Coordinating | <input type="checkbox"/> Initiating | <input type="checkbox"/> Producing |
| <input type="checkbox"/> Analyzing | <input type="checkbox"/> Delegating | <input type="checkbox"/> Inspiring | <input type="checkbox"/> Recommending |
| <input type="checkbox"/> Anticipating | <input type="checkbox"/> Developing | <input type="checkbox"/> Managing | <input type="checkbox"/> Reviewing |
| <input type="checkbox"/> Appraising | <input type="checkbox"/> Directing | <input type="checkbox"/> Mentoring | <input type="checkbox"/> Scheduling |
| <input type="checkbox"/> Assessing | <input type="checkbox"/> Evaluating | <input type="checkbox"/> Motivating | <input type="checkbox"/> Strengthening |
| <input type="checkbox"/> Assigning | <input type="checkbox"/> Executing | <input type="checkbox"/> Organizing | <input type="checkbox"/> Supervising |
| <input type="checkbox"/> Attaining | <input type="checkbox"/> Expanding | <input type="checkbox"/> Overseeing | <input type="checkbox"/> Team-building |
| <input type="checkbox"/> Chairing | <input type="checkbox"/> Firing | <input type="checkbox"/> Piloting | <input type="checkbox"/> Troubleshooting |
| <input type="checkbox"/> Charting | <input type="checkbox"/> Generating | <input type="checkbox"/> Planning | |
| <input type="checkbox"/> Consolidating | <input type="checkbox"/> Hiring | <input type="checkbox"/> Policy-making | |
| <input type="checkbox"/> Contracting | <input type="checkbox"/> Improving | <input type="checkbox"/> Prioritizing | |

Communication

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|--|---------------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Addressing | <input type="checkbox"/> Directing | <input type="checkbox"/> Learning | <input type="checkbox"/> Reading |
| <input type="checkbox"/> Arbitrating | <input type="checkbox"/> Drafting | <input type="checkbox"/> Lecturing | <input type="checkbox"/> Reasoning |
| <input type="checkbox"/> Arranging | <input type="checkbox"/> Editing | <input type="checkbox"/> Listening | <input type="checkbox"/> Reconciling |
| <input type="checkbox"/> Authorizing | <input type="checkbox"/> Enlisting | <input type="checkbox"/> Mediating | <input type="checkbox"/> Recruiting |
| <input type="checkbox"/> Collaborating | <input type="checkbox"/> Facilitating | <input type="checkbox"/> Moderating | <input type="checkbox"/> Selling |
| <input type="checkbox"/> Convincing | <input type="checkbox"/> Formulating | <input type="checkbox"/> Motivating | <input type="checkbox"/> Translating |
| <input type="checkbox"/> Corresponding | <input type="checkbox"/> Helping | <input type="checkbox"/> Obtaining | <input type="checkbox"/> Writing |

Your Personal Qualities

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|--|--|---|---|
| <input type="checkbox"/> Adaptable | <input type="checkbox"/> Dynamic | <input type="checkbox"/> Open-minded | <input type="checkbox"/> Sincere |
| <input type="checkbox"/> Articulate | <input type="checkbox"/> Efficient | <input type="checkbox"/> Organized | <input type="checkbox"/> Straightforward |
| <input type="checkbox"/> Artistic | <input type="checkbox"/> Energetic | <input type="checkbox"/> Outgoing | <input type="checkbox"/> Thorough |
| <input type="checkbox"/> Calm | <input type="checkbox"/> Enterprising | <input type="checkbox"/> Patient | <input type="checkbox"/> Tolerant |
| <input type="checkbox"/> Careful | <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Perceptive | <input type="checkbox"/> Willing to work overtime |
| <input type="checkbox"/> Cheerful | <input type="checkbox"/> Flexible | <input type="checkbox"/> Positive attitude | <input type="checkbox"/> Work quickly |
| <input type="checkbox"/> Committed | <input type="checkbox"/> Goal-directed | <input type="checkbox"/> Produce quality work | <input type="checkbox"/> Work well under pressure |
| <input type="checkbox"/> Confident | <input type="checkbox"/> Hard-working | <input type="checkbox"/> Professional | |
| <input type="checkbox"/> Conscientious | <input type="checkbox"/> Helpful | <input type="checkbox"/> Punctual | |
| <input type="checkbox"/> Consistent | <input type="checkbox"/> Imaginative | <input type="checkbox"/> Purposeful | |
| <input type="checkbox"/> Cooperative | <input type="checkbox"/> Independent | <input type="checkbox"/> Quick-learner | |
| <input type="checkbox"/> Creative | <input type="checkbox"/> Innovative | <input type="checkbox"/> Reliable | |
| <input type="checkbox"/> Decisive | <input type="checkbox"/> Insightful | <input type="checkbox"/> Resourceful | |
| <input type="checkbox"/> Dedicated | <input type="checkbox"/> Influential | <input type="checkbox"/> Responsible | |
| <input type="checkbox"/> Dependable | <input type="checkbox"/> Knowledgeable | <input type="checkbox"/> Responsive | |
| <input type="checkbox"/> Detail-oriented | <input type="checkbox"/> Methodical | <input type="checkbox"/> Safety-conscious | |
| <input type="checkbox"/> Diligent | <input type="checkbox"/> Motivated | <input type="checkbox"/> Sense of humor | |
| <input type="checkbox"/> Disciplined | <input type="checkbox"/> Observant | <input type="checkbox"/> Show leadership | |

Your Job-Specific Skills

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