



**NOVA WORKFORCE BOARD AGENDA**

**12:00 NOON to 1:30 p.m., WEDNESDAY, December 2, 2020**

Please Note: Meeting will be held via videoconference call:

Link: <https://us02web.zoom.us/j/86168327308?pwd=Y3crclliUGcwYTUwT2FITTVOTjZzZz09>

Meeting ID: 861 6832 7308; Passcode: 832693; Phone #: +1 (669) 900-6833

1. **CALL TO ORDER**
2. **PUBLIC ANNOUNCEMENTS**
3. **APPROVAL OF AGENDA** **Motion**
4. **REPORT FROM THE CHAIR**
  - 4A. January 27, 2021 Abbreviated Board Retreat
5. **REPORT FROM THE EXECUTIVE DIRECTOR**
  - 5A. Update State NDWG Grant to Serve Airport Workers
  - 5B. Upcoming 2021 WIOA Regulatory Requirements
6. **PUBLIC HEARING**
  - 6A. Approval of Minutes of September 23, 2020 Meeting (**Enclosure**) **Motion**
  - 6B. GENERAL BUSINESS:
    - 6B1. Election of NOVA Workforce Board Officers for Calendar Year 2021 (**Enclosure**) **Motion**
    - 6B2. Report-out from Finance/Audit Subcommittee: Acceptance of Year-End Financial Statement (**Enclosure**) **Motion**
    - 6B3. Approval of San Mateo County Grant Application (**Enclosure**) **Information**
  - 6C. DISCUSSION:
    - 6C1. Opportunity for Dialogue among Board Members and Director
  - 6D. GENERAL INFORMATION:
    - 6D1. Grant Status/Status of Funds (**Enclosure**) **Information**
    - 6D2. 2021 NOVA Board Meeting Schedule (**Enclosure**) **Information**
7. **ADJOURNMENT**

**SCHEDULED MEETINGS**

NOVA Board Meeting, Wednesday, January 27, 2021 Abbreviated Board Retreat at 12 Noon

**Pursuant to the Americans with Disabilities Act, NOVA will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact NOVA at (408) 730-7240 at least one day in advance of the Workforce Board Meeting. Auxiliary aids and services are available upon request to individuals with disabilities. TTY: 711 (CA Relay Service)**



NOVA Workforce Board  
Draft September 23, 2020 Meeting Minutes

**PRESENT:** M. Alvarado, T. Baity, S. Borgersen, C. Cimino, L. Dalla Betta, C. Galy, H. Goodkind, E. Hamilton, K. Harasz, M. Lucero, A. Manwani, J. Morrill, S. Porter, J. Ruigomez, J. Sugiyama, and A. Switky

**ABSENT:** J. Chu, V. Dang, L. de Maine, R. Foust, P. Guevara, B. Guidry-Brown, L. Labit, S. Levy, J. Miner, and C. Springsteel

**ALSO PRESENT:** K. Stadelman, L. Jackson, C. Stahl, and E. Stanly of NOVA staff; and guests T. Brimacomb and N. Chhay of EDD

Meeting was held remotely via videoconference call.

**1. CALL TO ORDER**

Co-Chairperson J. Morrill called the meeting to order at 12:05 p.m.

**2. PUBLIC ANNOUNCEMENTS**

There were no public announcements.

**3. APPROVAL OF AGENDA**

It was moved by J. Ruigomez, seconded by C. Cimino and carried by voice vote to approve the agenda as submitted.

**4. CHAIRPERSON'S REPORT**

4A. January 27, 2021 Board Retreat: Before the pandemic, the next Board retreat had been scheduled for January 27, all day. Given what the experts have advised, it is unlikely that the Board will be able to safely hold an in-person retreat in January. Several options were discussed as alternatives for convening the retreat: hold the all-day retreat virtually on the day previously scheduled; hold a regular business meeting on January 27, with the all-day retreat postponed until later in the year when it is safer for an in-person meeting; and hold the retreat virtually in two half-day sessions. Following the discussion, a recommendation was made to hold a modified two-hour virtual business meeting on January 27, 12 Noon to 2:00 p.m., that would not only include business items, but also a year-in-review presentation from the director and state of the economy talk from Board member S. Levy that usually take place during the retreat, possibly several case studies about customers, and a discussion on the upcoming local and regional plan topics that will focus on racial equity, digital divide and job deficits. The use of technology will also be explored to promote engagement during this virtual event. As with previous years, an ad hoc planning group will be convened to plan the program. Board members decided not to pursue the virtual all day or half-day retreat options due to the challenges of participating virtually in events of this extended length.

**5. EXECUTIVE DIRECTOR'S REPORT**

Director K. Stadelman reported out on the following items:

5A. Recovery Initiatives Update: There are several initiatives that have been launched in this community to address the impacts of COVID-19 on residents, employers and the community. The initiatives include: County of Santa Clara Economic Recovery Support Function; Regional Impact Council Technical Committee that is tackling the issue of housing for the extremely low-income

households at risk of homelessness in the nine Bay Area counties which includes prevention and a possible guaranteed basic income pilot; Bridges to Recovery Task Force that is hosted by Catholic Charities and funded by the County of Santa Clara; Silicon Valley Recovery Roundtable, a project of Silicon Valley Strong spearheaded by the Mayor of San Jose, that recently released a report; and a San Jose CARES Act-funded work experience program operated by work2future in partnership with Goodwill Industries. NOVA is participating in many of these projects.

5B. Change in Bay Peninsula Regional Planning Unit: The federal Workforce Innovation and Opportunity Act (WIOA) requires that states organize local workforce boards into regional planning units (RPUs). The State has identified the RPUs and NOVA was assigned to the Bay Peninsula RPU that was comprised of the San Francisco Workforce Board, San Jose Workforce Board and San Benito County Workforce Board. Recently the State made adjustments to the RPUs and, as a result, San Benito County Workforce Board has been moved to the North Central Coast RPU that will also include Monterey and Santa Cruz counties workforce boards. The reason for this change is based on labor market/industries trends and workforce-related administrative boundaries. While this change was expected, it was made effective 7/1/2020 that will impact current regional projects.

5C. New NOVAworks Logo: With the establishment of the NOVAworks Foundation and new fundraising strategies, creating a new logo that would serve as an umbrella for NOVA, NOVA Workforce Board and the Foundation would be beneficial for future branding. In response, a new NOVAworks logo was created that will be used on future collateral materials. This new logo will not impact the current structure and operations of the individual entities that will fall under this logo.

## **6. PUBLIC HEARING**

6A1. Approval of Minutes of May 27, 2020 Meeting: It was moved by J. Ruigomez, seconded by A. Manwani and carried by voice vote to approve the May 27, 2020 Board meeting minutes as submitted, with one abstention from J. Sugiyama.

6A2. Approval of Minutes of July 22, 2020 Study Session: It was moved by J. Ruigomez, seconded by S. Borgersen and carried by voice vote to approve the July 22, 2020 Board study session meeting minutes as submitted, with one abstention from J. Sugiyama.

### **6B. GENERAL BUSINESS:**

6B1. Approval of NDWG Grant Request to Serve Airport Workers: Given the significant impact of COVID-19 on the airline industry and related travel industries, the U.S. Department of Labor (DOL) announced a new grant opportunity, Airline Employment Recovery National Dislocated Worker Grant (NDWG), to serve the surge of workers who have been laid off due to the decline in passenger air travel. While NOVA offered to submit its own application to DOL for the region, the State elected to submit a statewide application, on behalf of interested workforce boards in the state. In response, NOVA submitted a grant application to the State to be considered as part of the State's application to DOL. NOVA's request was for \$5,400,000 in funding to serve 1,200 impacted workers. NOVA would partner with the San Francisco Office of Economic and Workforce Development to serve impacted workers at the San Francisco and San Jose airports and with the San Mateo Central Labor Council and Working Partnerships USA to provide outreach and recruitment. Given the tight deadline for submitting this request and, in lieu of scheduled Board or Executive Committee meetings before the deadline, the Board co-chairs approved this grant request.

6B2. Approval of WIOA High Performing Board Application and Business Services Plan: The State released Directive WSD19-12 that established criteria for Local Boards to be recertified as a High Performing Board. The State will evaluate Local Boards according to compliance with existing

federal and state requirements in the area of: met or exceeded WIOA performance indicators for employment rate and median earnings; WIOA regional and local plans have been approved; met WIOA training expenditure requirement that at least 30 percent of the combined WIOA adult and dislocated worker formula funding allocation has been spent on training services; met WIOA youth funding requirement that at least 75 percent of youth funding allocation has been spent on youth workforce investment activities for out-of-school youth; and a business services plan has been established that integrates local business involvement with workforce initiatives. In the past, the NOVA Workforce Board has been designated a High Performing Board and satisfied all of the requirements as stipulated in WSD19-12. Anticipating a February deadline for submitting the High Performing Board application, the Executive Committee approved of the Board's application at its February 19, 2020 meeting, in lieu of a scheduled Board meeting before the expected deadline.

#### 6C. DISCUSSION:

6C1. Opportunity for Dialogue among Board Members and Director: Topic: How are board member companies responding to the COVID-19 pandemic? Highlights of the discussion included:

- Building and construction trade unions from throughout the Bay Area worked together to connect with County officials on shelter-in-place orders and the measures that would be taken to ensure worker safety. As a result, most local unions are now at full employment, with some limited exceptions in apprentices.
- NOVA resolved its remote registration challenges with EDD requirements and has been enrolling new customers. ProMatch has continued without interruption and employer panels are convening utilizing a virtual platform. New enrollments have been slow and, as yet, NOVA has not seen the affected workers impacted by the big hospitality industry layoffs but that is expected to change.
- Businesses are hiring in the tech industry, in essential services (food manufacturing and package delivery), and in COVID-19-related industries such as testing and vaccine development. Hiring is also taking place in electrical engineering and infrastructure-related occupations. There is a lot of activity across many industries, but not all businesses are experiencing a positive recovery. The communications industry has been significantly impacted by COVID-19 affecting its workers, with companies only now beginning to slowly open up.
- Companies are accelerating their digital options and digital transformation with COVID-19, with digital investment being seen even in areas such as sales, marketing and engineering. As a result, those companies that offer digital solutions are experiencing a surge in business, adding more workers and returning to pre-COVID-19 staffing levels. Companies are also responding to the needs of their employees who are working remotely by offering them tools and equipment (e.g. standing desks) to support their productivity and positive wellbeing.
- The healthcare industry has seen a transformation from in-person patient visits to videoconferencing appointments. Some offered this service pre-COVID-19 but have seen an increase in demand during the pandemic.

#### 6D. GENERAL INFORMATION:

6D1. Grant Status/Status of Funds: The reports were included in the Board meeting packet.

### 7. ADJOURNMENT

The meeting was adjourned at 1:30 p.m.



**Date:** December 2, 2020  
**To:** NOVA Workforce Board  
**From:** NOVA Workforce Board Nominating Committee  
**Subject:** **Election of NOVA Workforce Board Officers for Calendar Year 2021**

**INTRODUCTION:**

The NOVA Workforce Board Bylaws stipulates that the election of Board officers shall occur at the last scheduled Board meeting of the calendar year. This year the election of Board officers for Calendar Year 2021 will take place at the December 2, 2020 Board meeting.

**DISCUSSION:**

As stipulated in the NOVA Workforce Board Bylaws, prior to the end of the calendar year the Executive Committee must determine the need for one or two chairperson seats, with recommendations incorporated into the election of board officers. In 2021, the NOVA Board faces many challenges and opportunities, including: the impacts of COVID-19 and significant economic downturn coupled with the technological transformation that is taking place across industries and the workforce; the continued regulatory demands with implementation of the federal Workforce Innovation and Opportunity Act; increased expectations from the State regarding regional initiatives under the new regional structure with NOVA assuming a leadership role and fiscal administrative responsibilities on behalf of the Bay-Peninsula region; the current service provider contracts in San Mateo County that are expected to be procured in the coming year; and the ongoing volatility in federal funding that may be more vulnerable in the current political climate. Given these challenges and opportunities ahead, at the October 21, 2020 Executive Committee meeting the Committee approved the staff recommendation to continue with the expanded leadership capacity of two Board chairperson seats for the NOVA Board in 2021.

The Board Bylaws also stipulate that the election of Board officers shall occur at the last scheduled Board meeting of the calendar year. As such, the election of Board officers for 2021 shall take place at the December 2, 2020 Board meeting, as follows: two Co-Chairpersons (WIOA requires that they represent business) and two Vice Chairpersons. The officers' terms of office are for one year, although individuals currently holding an office may run again.

The slate of prospective candidates for the election of board officers for 2021 is as follows:  
Co-Chairpersons: Jennifer Morrill and Andy Switky,  
Vice Chairpersons: Rosanne Foust (private sector seat) and Poncho Guevara (public sector seat).

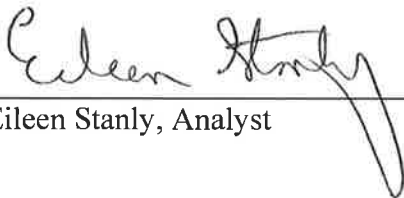
At the December 2, 2020 Board meeting, there will be a report-out on the above candidates interested in the four offices; nominations will also be taken from the floor at this meeting.


**ALIGNMENT WITH STRATEGIC PLAN:**

This is in alignment with the NOVA Workforce Board Vision, Mission and Purpose Statement.

**RECOMMENDATION:**

The NOVA Workforce Board Nominating Committee recommends that the NOVA Workforce Board, at its December 2, 2020 meeting, conduct an election of Board officers in compliance with its Bylaws.

Prepared by:   
Eileen Stanly, Analyst

  
Reviewed and Approved by: \_\_\_\_\_  
Kris Stadelman, Director



**Date:** December 2, 2020

**To:** NOVA Workforce Board

**From:** NOVA Workforce Board Finance/Audit Subcommittee

**Subject:** **Report-Out from Finance/Audit Subcommittee and Acceptance of Year-End Financial Statement**

### **INTRODUCTION:**

The NOVA Workforce Board Finance/Audit Subcommittee met on November 4, 2020. At the meeting, the Subcommittee reviewed the PY2019 Year-End Financial Statement, first quarter PY2020 Financial Statement for NOVA and the Bay-Peninsula Regional Planning Unit, and a recent audit report. In addition, the Subcommittee reviewed the results of the federal Workforce Innovation and Opportunity Act (WIOA) performance measures for PY2019 and first quarter PY2020. Finally, the Subcommittee discussed the NOVAworks Foundation future fundraising plans and messaging. The Finance/Audit Subcommittee is asking the Board to accept the PY2019 Year-End Financial Statement, which has been attached to this report for review.

### **DISCUSSION:**

With the ongoing volatility of WIOA funding, the Finance/Audit Subcommittee of the Executive Committee is charged with reviewing the organization's financial statements to ensure fiscal accountability and make recommendations, as appropriate, to secure the sound fiscal health and sustainability of the organization. The subcommittee meets biannually, as needed.

On November 4, 2020, the Finance/Audit Subcommittee met with highlights of the meeting including:

- Every year, the challenge for staff is managing multiple funding sources and achieving WIOA performance goals and goals for each of the individual grants that NOVA receives which have their own set of unique requirements. This has been consistently achieved every year including this past year. A summary of the PY2019 Year-End Financial Statement included: PY19 available funding total for NOVA was \$14.146 million; spending to date actual was \$8.519 million; and the balance of funds was \$5.626 million.
- For PY2019, NOVA met or exceeded most of its WIOA performance goals that included: 90.2% and 102.82% on employed quarter four for adults and dislocated workers, respectively; \$9,451 and \$21,090 on median earnings for adults and dislocated workers, respectively; 109.7% and 111.9% on credential attainment rate for adults and dislocated workers, respectively; and 114.29% and 120.51% on measurable skill gains for adults and dislocated workers, respectively. For youth, NOVA achieved a success rate of 120.8% on employed quarter four, \$5,564 on median earnings, 136.9% on credential attainment rate, and 197.33% on measurable skill gains.

- NOVAworks Foundation Board is developing fundraising strategies for the Foundation that will include launching a ProMatch alumni giving strategy, with volunteer alumni providing input on messaging.
- A draft audit report was reviewed with no significant findings.

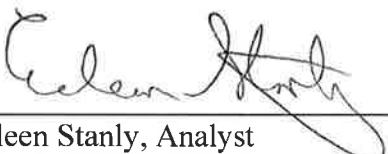
The PY2019 Year-End Financial Statement has been attached for the Board's review. The Finance/Audit Subcommittee is asking that the Board accept the attached PY2019 Year-End Financial Statement.


**ALIGNMENT WITH STRATEGIC PLAN:**

This is in alignment with the NOVA Workforce Board Vision, Mission and Purpose Statement.

**RECOMMENDATION:**

The Finance/Audit Subcommittee is asking that the Board accept the attached PY2019 Year-End Financial Statement.

Prepared by:   
Eileen Stanly, Analyst

  
Reviewed and Approved by: \_\_\_\_\_  
Kris Stadelman, Director

Attachment: PY2019 Year-End Financial Statement



NOVA Grant Status Report						
For the Period from July 1, 2019 thru June 30, 2020						
Source	Title	Period of Performance From To	PY19 Avail Total	PY19/20 Spend	Balance of Funds	
WIOA	Adult	07/19 06/21	1,925,142	1,393,833	531,309	
WIOA	Dislocated Worker	07/19 06/21	2,626,464	2,190,680	435,784	
WIOA	Youth	04/19 06/21	1,768,998	1,250,340	518,658	
WIOA	Rapid Response	07/19 06/21	1,159,390	1,155,796	3,594	
WIOA	RR Layoff Aversion	07/19 06/21	292,714	291,738	976	
	<i>Allocation Subtotal</i>		<b>7,772,708</b>	<b>6,282,388</b>	<b>1,490,321</b>	
DOL NDWG	Silicon Valley DW	01/16 09/20	1,074,536	1,022,103	52,433	
State NDWG	DW Trade & Economic Transition	10/18 09/20	848,993	669,282	179,712	
*WIOA	25% Additional Assistance - SV Dislocated Worker	3/20 9/21	2,500,000	247,210	2,252,790	
	25% Additnl Assist COVID-19 Impacted Indiv Support Svcs	3/20 12/20	180,000	5,200	174,800	
H1-b	Employment Recovery NDWG	4/20 3/22	410,000	-	410,000	
	Ready-to-Work	11/14 10/19	170,137	170,137	-	
CEC	Prospect SV - VTA Project	10/17 12/20	15,149	9,529	5,621	
	<i>NOVA Subtotal (includes Allocation subtotal)</i>		<b>12,971,524</b>	<b>8,405,848</b>	<b>4,565,676</b>	
RPU / WIOA	**RPU Funding - NOVA Allotment only					
RPU / WIOA	Regional Plan Imp	01/18 06/19	4,974	4,974	-	
RPU / CDCR	Prison to Employment	10/18 03/20	23,328	23,328	-	
RPU / WIOA	Reg Organizer / Reg Training	04/19 09/20	31,390	19,686	11,704	
RPU / WIOA	Slingshot 2.0 Regional Plan Imp	04/19 09/20	51,341	37,307	14,034	
RPU / CDCR	P2E Direct Services (IDS)	12/19 03/22	264,433	13,518	250,915	
RPU / CDCR	P2E Supp Service / Earn & Learn (SSEL)	12/19 03/22	399,167	13,519	385,648	
RPU / WIOA	Slingshot 3.0 Regional Plan Imp	04/20 09/21	400,000	1,374	398,626	
	<i>RPU Subtotal</i>		<b>1,174,633</b>	<b>113,706</b>	<b>1,060,927</b>	
	<b>TOTAL</b>		<b>14,146,157</b>	<b>8,519,554</b>	<b>5,626,603</b>	
	Budget w City					
	<b>**NOVA Foundation</b>		<b>203,848</b>	<b>13,322</b>	<b>190,526</b>	

\*\*RPU designates funding received on behalf of 4 WIBs. See attached RPU Grant Status Report for full details

\*\*\*NOVA Foundation fundraising and spend strategy tbd



**Information Only**

**Date:** December 2, 2020  
**To:** NOVA Workforce Board  
**From:** NOVA Staff  
**Subject:** **Approval of San Mateo County Grant Application**

**INTRODUCTION:**

The County of San Mateo offered NOVA an opportunity to apply for funding for two projects: 1) to serve San Mateo County residents during the holiday season who have lost their jobs or work hours due to the COVID-19 economic downturn; and 2) conduct a strategic planning process to determine the feasibility of launching a six-month work experience project in 2021 for San Mateo County residents impacted by the COVID-19 economic downturn. The total funding request was \$400,000.

Given the tight submission deadline, the Board co-chairs approved NOVA's grant request, in lieu of scheduled Board meeting before the deadline. This approved request is being forwarded to the Board for information only. Since the application was submitted, NOVA has been awarded this grant and launched the project.

**DISCUSSION:**

NOVA applied to the County of San Mateo for funding for two projects, with the first project to provide paid work experience during the 2020 holiday season for San Mateo County residents who have lost their jobs or work hours due to the COVID-19 economic downturn. This project would be in partnership with San Mateo County and the Renaissance Entrepreneurship Center in East Palo Alto, with NOVA administering the work experience and support services for up to 30 individuals and the Entrepreneurship Center providing the work sites at local small businesses. The total request for this project was for \$300,000, with the period of service through December 31, 2020.

The second project entailed the launch of a strategic planning process, utilizing the human-centered design approach, to explore the feasibility of creating a six-month work experience initiative in 2021 that would serve several hundred San Mateo County residents who have lost their jobs or work hours due to the economic impacts from COVID-19. Information for this project would be collected through interviews with customers and focus groups with employers. The strategic planning process would require approximately 60 days to complete through December 31, 2020 and \$100,000 in funding. The total request from San Mateo County for both projects was \$400,000 in funding.

Given the tight deadline for applying for this grant, the Board co-chairs approved this grant request, in lieu of scheduled Board and Executive Committee meetings before the deadline. This

approved request is being forwarded to the Board for information only. Since the application was submitted, NOVA has been awarded this grant and begun the project. This is the first time that the County of San Mateo has awarded NOVA a grant and we hope that this new partnership will result in future opportunities to work with the County.

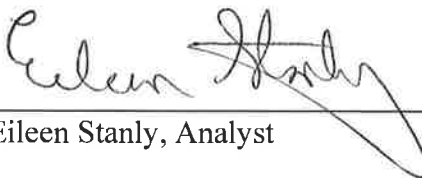
**ALIGNMENT WITH STRATEGIC PLAN:**

This is in alignment with the NOVA Board's vision, mission and purpose statement and all ten of the priority strategies from its 2017-2020 Strategic Plan.


**RECOMMENDATION:**

For information only.

Prepared by:

  
\_\_\_\_\_  
Eileen Stanly, Analyst

Reviewed and Approved by:

  
\_\_\_\_\_  
Kris Stadelman, Director

NOVA Grant Status Report									
For the Period from July 1, 2020 thru October 31, 2020									
Source	Title	Period of Performance		PY20 Avail Total	PY20 Avail Spend - Plan	PTD Spend Actual	Accounting Period 4		Balance of Plan
		From	To				% Act/Plan	33%	
WIOA	Adult	07/20	06/22	1,790,253	1,538,464	558,009	36%	980,455	
WIOA	Dislocated Worker	07/20	06/22	2,040,606	1,719,642	523,954	30%	1,195,688	
WIOA	Youth	04/20	06/22	1,759,946	1,511,688	327,377	22%	1,184,311	
WIOA	Rapid Response	07/20	06/21	872,627	872,627	232,449	27%	640,178	
WIOA	RR Layoff Aversion	07/20	06/21	207,257	207,257	52,337	25%	154,920	
	<i>Allocation Subtotal</i>			<b>6,670,689</b>	<b>5,849,678</b>	<b>1,694,127</b>		<b>4,155,551</b>	
WIOA	25% Additional Assistance - SV Dislocated Worker	3/20	9/21	2,252,790	2,002,790	661,216	33%	1,341,574	
WIOA	25% Addtnl Assist COVID-19 Impacted Indiv Support Svcs	3/20	12/20	174,800	174,800	71,791	41%	103,009	
State NDWG	DW Trade & Economic Transition	10/18	09/21	279,712	229,712	92,460	40%	137,252	
State NDWG	Employment Recovery NDWG	04/20	03/22	410,000	310,000	97,140	31%	212,860	
DOL NDWG	Silicon Valley DW	01/16	09/20	52,433	52,433	52,433	100%	-	
CEC	Prospect SV - VTA Project	10/17	12/20	5,621	5,621	3,948	70%	1,673	
	<i>NOVA Subtotal (includes Allocation subtotal)</i>			<b>9,846,045</b>	<b>8,625,034</b>	<b>2,673,115</b>		<b>5,951,919</b>	
	<b>**RPU Funding - NOVA Allotment only</b>								
RPU / WIOA	Reg Organizer / Reg Training	04/19	03/21	11,704	11,704	224	2%	11,480	
RPU / WIOA	Slingshot 2.0 Regional Plan Imp	04/19	03/21	14,034	14,034	2,335	17%	11,699	
RPU / CDCR	P2E Direct Services (IDS)	12/19	03/22	250,915	175,000	24,171	14%	150,829	
RPU / CDCR	P2E Supp Service / Earn & Learn (SSEL)	12/19	03/22	385,648	200,000	25,056	13%	174,944	
RPU / WIOA	Slingshot 3.0 Regional Plan Imp	04/20	09/21	138,626	120,000	16,825	14%	103,175	
	<i>RPU Subtotal</i>			<b>800,927</b>	<b>520,738</b>	<b>68,611</b>	<b>13%</b>	<b>452,127</b>	
	<b>TOTAL</b>			<b>10,646,972</b>	<b>9,145,772</b>	<b>2,741,726</b>	<b>30%</b>	<b>6,404,046</b>	
	<b>Budget w City</b>			<b>11,192,849</b>					
	<b>***NOVA Foundation</b>			<b>233,962</b>	<b>**tbd</b>	<b>847</b>		<b>233,114</b>	

Notes:

- \*\*RPU designates funding received on behalf of 4 WIBs. See attached RPU Grant Status Report for full details
- \*\*\*NOVA Foundation fundraising and spend strategy tbd
- PENDING: Employment Recovery NDWG - Airline Industry
- NOVA & SF OEW: Provide WIOA services to laid off employees serving the airline industry at SFO & SJC airports
- PENDING: San Mateo County Work Experience Program - Rcvd 11/9/20
- San Mateo County Holiday Work Exp Program
- San Mateo County Work Exp Strategic Planning

\$	5,400,000	Application submitted Sept 2020
\$	3,650,000	NOVA - Grant recipient
\$	1,750,000	SF OEW
\$	300,000	
\$	100,000	
\$	400,000	

Bay - Peninsula Regional Planning Unit (RPU) Grant Status Report							PY20/21
Grant Expenditures thru October 31, 2020							
Source	Title	Period of Performance From To	GTD Budget	GTD Spend Actual	Balance of Plan		
RPU / WIOA	Reg Organizer / Reg Training NOVA - Fiscal/Lead San Benito San Francisco San Jose Racy Ming Assoc	04/19 03/21	163,900 31,390 15,000 15,000 15,000 87,510	107,527 19,910 6,757 15,000 7,836 58,026	56,373 11,480 8,243 - 7,164 29,484		
RPU / WIOA	Slingshot 2.0 Regional Plan Imp NOVA - Fiscal/Lead San Benito San Francisco - Project Lead San Jose	04/19 03/21	250,000 51,394 10,421 176,532 11,653	201,742 39,695 10,421 148,751 2,874	48,258 11,699 - 27,781 8,779		
RPU / CDCR	P2E Direct Services (IDS) NOVA - Fiscal/Lead San Benito San Francisco San Jose - Project Lead	12/19 03/22	1,056,580 264,433 41,586 231,431 519,130	292,794 37,689 11,640 63,811 179,654	763,786 226,744 29,946 167,620 339,476		
RPU / CDCR	P2E Supp Service / Earn & Learn (SSEL) NOVA - Fiscal/Lead San Benito San Francisco San Jose - Project Lead	12/19 03/22	740,738 399,167 43,243 155,674 142,654	103,874 38,575 6,779 4,142 54,378	636,864 360,592 36,464 151,532 88,276		
RPU / WIOA	Regional Plan Imp 3.0 NOVA - Fiscal/Lead San Benito TBD San Francisco San Jose Racy Ming Assoc	04/20 03/22	400,000 140,000 20,000 160,000 20,000 60,000	18,199 18,199 - - - -	381,801 121,801 20,000 160,000 20,000 60,000		
<b>TOTAL</b>			<b>\$ 2,611,218</b>	<b>\$ 724,136</b>	<b>\$ 1,887,082</b>		



## 2021 NOVA WORKFORCE BOARD MEETING SCHEDULE

Wednesday NOVA Workforce Board Retreat (abbreviated session)	January 27, 2021	12:00 — 2:00 p.m.
Wednesday	March 24, 2021	12:00 — 1:30 p.m.
Wednesday	May 26, 2021	12:00 — 1:30 p.m.
Wednesday	July 28, 2021	12:00 — 1:30 p.m.
Wednesday	September 22, 2021	12:00 — 1:30 p.m.
Wednesday	December 1, 2021	12:00 — 1:30 p.m.
Wednesday NOVA Workforce Board Retreat	January 26, 2022	All Day

Until further notice, all Board meetings will be held remotely via Zoom videoconference call.