



NOVAworks Workforce Board Executive Committee
February 22, 2023 Meeting
Minutes

Executive Committee members present: R. Foust, A. Switky, D. Cima, S. Porter

NOVA staff: M. Sessions, G. Pham, L. Jackson

Meeting was held remotely via videoconference call.

1. **Call to Order:**

The meeting was called to order at 12:02 p.m.

2. **Action Items:**

a. Approval of October 19, 2022, Meeting Minutes: It was moved by A. Switky, seconded by D. Cima and carried by voice vote to approve the October 19, 2022, meeting minutes as submitted.

b. Approval of December 14, 2022, Meeting Minutes: It was moved by A. Switky, seconded by D. Cima and carried by voice vote to approve the December 14, 2022, meeting minutes as submitted.

3. **Discussion Items:**

a. Follow-up on Executive Committee Retreat. Updates on Youth Program and Connections Sites: To expand workforce services in both Santa Clara and San Mateo counties, NOVAworks is providing services in partnership with seven public libraries and is seeking additional partners. Considering consistently subpar performance by the JobTrain subrecipient, NOVAworks has launched corrective action activities to help address ongoing performance concerns. The proposed partnership with Roadtrip Nation is moving forward and will provide additional young adult programming and compelling career exploration and social capital tools.

b. CHIP'S Industry Initiative: Senator Feinstein's office encouraged NOVAworks to support the efforts of local semiconductor companies to fully leverage the resources available through the federal CHIPS Act. Both Western Digital and Applied Materials have contacted NOVAworks seeking assistance. In addition, NOVAworks and work2future co-convened a diverse group of stakeholders – regional colleges, local economic development, and regional public-private partnerships – to explore opportunities provide additional talent and training assistance for the regional industry. The regional industry is seeking technicians and individuals with mechatronics (industrial automation) skills.

c. Update Move to New City Center: NOVAworks is looking forward to moving to the new Sunnyvale City Hall, particularly after enduring low temperatures and other challenges at the existing location. The move to the new site is scheduled for March 17. NOVAworks will invite the Board to a ribbon cutting and grand opening in the fall of 2023.

d. Prospects for Innovation: NOVAworks, SAMCEDA, the San Mateo community college system and JobTrain have joined a design fellowship convened by Professor Mitchell Stevens at Stanford to build additional hiring and career pathways from regional communities to the university. Stanford has 3,000 jobs that do not require a 4-year degree.

e. Other Updates: Elaine Hamilton has retired from the board and executive committee and Stacey Porter has agreed to take Elaine's place as Finance committee chair. NOVAworks is still deciding whether the April meeting should be via Zoom or in person. Employment Development Department

(EDD) monitors recently gave NOVAworks a clean fiscal monitoring report. EEO monitoring is coming up soon. NOVAworks is looking to establish additional partnerships, including apprenticeship programs. A member cited NOVAworks' appearance at a leadership group meeting as another example of the organization amplifying its voice in the community.

4. **Information Item:**

The next Executive Committee meeting is scheduled for April 26, 2023 at 12 Noon.

5. **Adjournment:**

The meeting was adjourned at 1:01 p.m.